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**INCLUSION CRITERIA**

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An organization offering Public Health and Wellness Services that has existed for at least one year must meet at least one of the following criteria for inclusion in the Public Health and Wellness Service Directory provided by the Barnstable County Department of Human Services:

**NON-PROFIT**

- 1 Private, non-profit 501(c)3 organizations that serve the community at large (not just members).

**GOVERNMENT**

- 2 Government (local, state, federal) and quasi-public agencies (no attempt will be made to list ALL government agencies and departments). Names of elected officials will be omitted.

**NON-PROFIT OR GOVERNMENT**

- 3 Crisis lines, hotlines, help lines, information lines, and information and referral lines administered by non-profit organizations or government entities.
- 4 Local, statewide, and nationwide toll-free phone services that can be accessed by callers in the region which provide a socially beneficial service and that are administered by government or non-profit organizations.

**COMMUNITY/SUPPORT GROUPS**

- 5 Self-help support groups that do not charge a fee or charge a nominal fee (include state, regional, or national headquarters to enable tracking of local support groups that may frequently change contacts or sites).
- 6 Advocacy groups and community coalitions.
- 7 Clubs, on a limited basis, concerned with behavioral health and human care issues.

**FOR-PROFIT/PROPRIETARY**

- 8 For-profits providing affordable health and social services not adequately met by other resource listings; or offering free services, scholarships, reduced fees, sliding fee scale, or that accept MassHealth.
- 9 For-profits that accept court diversion requirements.
- 10 For-profits that provide unique, specifically targeted services, or services that are otherwise difficult to access, i.e., serve an area where resources are scarce.

**NON-PROFIT, GOVERNMENT, COMMUNITY BASED ORGANIZATION, FOR-PROFIT/PROPRIETARY**

- 11 Acute care hospitals.
- 12 Community clinics.
- 13 Organizations that are designated, funded, or contracted by the government to provide specific social services.
- 14 Professional associations providing a public service (i.e. information and referral).
- 15 Organizations located in counties adjacent to Barnstable County that offer socially beneficial services not provided in Barnstable County and that serve all or parts of Barnstable County or the Islands.
- 16 Organizations, including for-profit, proprietary and non-profit, that provide HHS-contracted services.

## EXCLUSION CRITERIA

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### NON-PROFIT, GOVERNMENT, COMMUNITY BASED ORGANIZATION, CORPORATION (ANY ORGS. THAT...)

- 1 Deny service on the basis of race, sexual orientation, religious beliefs, or national origin; or that violates local, state, or federal laws or regulations.
- 2 Do not supply proper documentation if requested (i.e. proof of 501(c)3 tax-exempt status or IRS/Department of Treasury letterhead, business license).
- 3 Have been in existence for less than one year.
- 4 Do not have an established address, phone, and consistently available contact person.
- 5 Serve members only.
- 6 Engage in fraudulent or illegal activities.
- 7 Misrepresent their services in any way.
- 8 Are not licensed or properly accredited (in areas where licensing standards exist).
- 9 Do not respond when asked to update information.

### NON-PROFIT

- 10 Churches that offer no special services to the community at large.

### COMMUNITY/SUPPORT GROUPS

- 11 Local service groups that offer no special services to the community at large.

### FOR-PROFIT/PROPRIETARY

- 12 Private practitioners, medical doctors, osteopaths, legal/paralegal providers, etc.
- 13 Support groups offered by private therapists or social workers for which there is a fee to pay the leader for his/her time.
- 14 Other for-profit organizations that do not meet the Inclusion Criteria.

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### QUALITY CONTROL

To ensure it meets the changing needs of the community, the Inclusion/Exclusion Policy is reviewed annually by the Barnstable County Department of Human Services. In addition, the Department conducts an annual update process to ensure that all agencies and services are up-to-date with the inclusion/exclusion policy. Failure to comply or respond to the annual update request may result in your agency's exclusion from the Public Health and Wellness Service Directory.

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### DISCLAIMER

The Barnstable County Department of Human Services may exclude or remove organizations from its Public Health and Wellness Service Directory for any reason. Whenever necessary and/or appropriate, the Department may include links within the Public Health and Wellness Service Directory to resource lists maintained by other entities. Inclusion in the Directory does not imply endorsement, and omission does not indicate disapproval. The Department and the County neither guarantee nor make any representation as to the accuracy or completeness of the information contained in the Directory and are not responsible for claims resulting from or arising out of reliance upon the information and procedures presented in the Directory. The Department reserves the right to edit information to meet format, guideline, and space requirements.



*For more information, please contact:*

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